



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Mary Jarvis BA Hons. (Local Policy)

First Floor, Crown Chambers
7 Market Place, Melksham
Wiltshire. SN12 6ES
Tel/Fax: 01225 705700

Email: mary.jarvis@melkshamwithout.co.uk
Web: www.melkshamwithout.co.uk

21st March 2013

To: REPRESENTATIVES OF SPORTS GROUPS:- Russ Hillier; (Chairman of Sports Facilities Group); Michael Rudd (Youth Footballers); Janet Jory (Pavilion Club) Mike Rogers (Sunday Footballers) Darren Wrintmore (Avon Valley Runners); Christine Broome (Bowerhill Scouts) and Tony Lewington (Model Aircraft Flyers) To: WILTSHIRE CLLR Roy While . To:-BUSINESS REPRESENTATIVES from Cereal Partners UK (Danny Jones) and Knorr Bremse (Andy Hillier)
To: PARISH COUNCIL: Chair Cllr. Mike Mills, Vice-Chair Cllr. Richard Wood and Cllrs. Alan Baines, Rolf Brindle, John Glover, Pat Nicol and Mike Sankey

Dear Colleagues .

Melksham Without Parish Council warmly invites you to the next **Meeting of the Bowerhill Jubilee Sports Field & Pavilion Management Committee** which will be held, D.V on Wednesday 27th March 2013 **at Crown Chambers, 7 Market Place, Melksham at 7.00 p.m.** to consider the Agenda below. This will be an update Meeting to consider where we are with the Project and what preparations we need to make re: a) New maintenance contract & b) Construction of Pavilion I am enclosing a copy of Minutes of the last 2 Forum Meetings held on 19th and 28th November 2012 for information. (NB For those who receive this via email, if you'd like hard copies let me know and send your in address)

With kind regards

Yours sincerely,

Clerk

AGENDA

1. Welcome and apologies
- 2 Public Participation
3. a) To note Minutes of Meeting held on 19th November 2012
b) Any matters arising
 - (i) 310/12 Hire of pitches at Melksham Oak School – update
 - (ii) 313/12 Junior Pitches at Shaw
 - (iii) 314/12 Disabled football team
 - (iv) 316/12 Booking arrangements - VAT and rate implications – to note tenders being sought for new maintenance contract – sizes for junior pitches 2013/14
- 4 Cleaning specification – budget & advert
5. a) To note Minutes of 28th November 2012
b) Any matters arising – to note New Pavilion permission and conditions
- 6 a) New Pavilion - correspondence & meeting to discuss construction
b) Interim arrangements during construction of New Pavilion
7. Summary – agreed recommendations for full Council